

Stronger Communities Programme

PROJECT PROPOSAL FORM

This form will assist Andrew Broad MP and his Community Consultation Committee to identify priority projects which may be eligible for funding under the Stronger Communities Programme.

Priority projects identified through this process will separately be invited to complete an online application.

Completed forms are due no later than 5:00pm on **Monday, 24 July 2017**

Please return this form via email to mallee@aph.gov.au or via post to:

Andrew Broad MP
'Stronger Communities Programme'
PO Box 1133
Mildura VIC 3502

Should you have any queries, please do not hesitate to contact Lachlan Skinner or Samantha Stitt of our office on 03 5021 5987 or via mallee@aph.gov.au.

Eligibility Checklist

Please refer to the Programme Guidelines and additional guidance materials at <https://www.business.gov.au/Assistance/Stronger-Communities-Programme>

- The applicant has an ABN, and is either:
- a local government body;
 - a not-for-profit organisation that is a legal entity; or
 - a trustee on behalf of a property trust with responsibility for a community asset.

Please note: evidence of responsibility for the community asset will be required if you are invited to complete an online application.

- The project is located within the electorate of Mallee.
- The project will improve local community participation and contribute to community vibrancy and viability.
- Funding is sought for a small capital project.
- The funding sought is between \$2,500 and \$20,000.
- Total funding sought is not greater than 50 per cent of the total project cost.

Please note: applicants can fund their share of eligible project costs from any source including state and local government. Joint applications are acceptable where there is a formal arrangement in place with all parties, provided the lead applicant is the main driver of the project and is eligible to apply.

- The project will be completed by 30 June 2018.

Applicant Details

1. Applicant name

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2. Australian Business Number (ABN)

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3. Is the applicant a local government body, not for profit organisation that is a legal entity or trustee applying on behalf of a property trust

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4. Street address of applicant

Street Address Line 1	
Suburb/Town	
State/Territory	
Postcode	
Website	

5. Postal address of applicant

Postal Address Line 1	
Suburb/Town	
State/Territory	
Postcode	

6. Primary contact

Person authorised to act on behalf of the applicant

Title (eg. Mr./Mrs./Ms./Dr)			
First name			
Surname			
Position			
Telephone	(w)	(m)	(f)
Facsimile			
Email Address			

Applicant organisation

Telephone	(w)	(m)	(f)
Facsimile			
Email Address			

7. Website or social media platform address

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Project Details

8. Project Title

What is the name of the project?

Example:

- *Harry Oval Lighting Upgrade;*
- *Mallee Softball Club – Purchase of Equipment; or*
- *Broadfield Community Centre Kitchen Replacement.*

9. Project description

Briefly describe what the project will physically deliver. (150 words max)

Example:

- *The project will replace the existing kitchen in the Community Centre and include the purchasing of a new fridge, stove and microwave; or*
- *The project will upgrade Harry Oval by replacing 100 square meters of existing turf, four new light poles and lights and upgrade dressing sheds by replacing the existing shower and toilet facilities.*

Eligibility Guidance

The programme is intended for small capital works. Examples of projects that may be funded include:

- *sporting facility upgrades including new scoreboards, seating, new turf, fit-out of changes rooms, new canteen, new lights, upgrade water systems, gymnasiums, skate parks.*
- *fit-out of community centres, including kitchen upgrades and equipment purchases such as computers, TVs and furniture and fittings.*
- *machinery and equipment, including items such as barbeques, lawnmowers, buses.*

Examples of projects that are unable to be funded include:

- *payment of salaries for existing staff or contractors;*
- *recurring or ongoing expenditure such as annual maintenance, lease payments, electricity or gas expenditure;*
- *projects that seek funding to stage events, exhibit a display or for filming;*
- *projects to undertake studies or investigations; or*

10. Project Outcomes

Briefly describe how this project will improve local community participation and contribute to community vibrancy and viability. (150 words max)

11. Project location

Where will the project be located? If a street number is not known, please provide the Lot number.

Street Address Line 1	
Street Address Line 2	
Suburb/Town	
State/Territory	
Postcode	
Longitude, if known	
Latitude, if known	

Financial Details

12. Project Cost

Total project cost GST Exclusive

Total project cost GST Inclusive

13. Grant Requested

How much Stronger Communities funding are you seeking GST Exclusive and GST Inclusive? Grants of between \$2,500 and \$20,000 are available under the Programme

Grant amount sought GST Exclusive

Grant amount sought GST Inclusive

14. Other contributions

Please indicate the name of the funding partner and amount. If in-kind, please detail the form of the contribution.

Contributor	Value of contribution	Cash or In-kind

Construction Projects Only (Q15 – Q18)

15. Key Dates (NB: Projects must be completed by 30 June 2018).

Estimated Project Start Date:	
Estimated Project Finish Date:	

16. Environmental and Planning approvals

Does the project require any licenses or approvals before it can commence (i.e. building and planning approvals, rezoning or an Environmental Impact Statement)? If yes, please provide details below.

Name of Permit	Issuing Authority	Status of Permit	Issue/Expected Issue Date

17. Infrastructure maintenance

Describe how the infrastructure will be managed and maintained into the future - (i.e. who will manage and maintain the project, where will the funding come from).

18. Asset Ownership

Provide details of who will own the asset on completion.

Authorisation

Authorised Officer name	
Position Title	
Organisation name	

I confirm that:

- *I am a person authorised on behalf of my organisation to submit this project proposal.*
- *The information provided in this form is complete and correct.*
- *To the best of my knowledge, I am not aware of any actual, apparent or potential conflicts of interest that would prevent my organisation from proceeding with the proposal outlined.*

Signed:.....

Date: / /